



WEST DES MOINES  
**Water Works**  
www.wdmww.com

MUNICIPAL WATER UTILITY –  
BOARD OF TRUSTEES

GENERAL OFFICE  
(515) 222-3460

Suite 1D  
4200 Mills Civic Parkway  
West Des Moines, IA 50265-2049

FAX (515) 222-3378

WATER TREATMENT AND  
DISTRIBUTION  
(515) 222-3465

1505 Railroad Avenue

FAX (515) 222-3469

TTD/TTY (515) 222-3334

EMAIL: [waterworks@wdmww.com](mailto:waterworks@wdmww.com)

**WEST DES MOINES WATER WORKS  
THE BOARD OF TRUSTEES**  
Regular Meeting – February 20, 2018

A. C. Ward Municipal Water Treatment Plant  
Conference Room - 1505 Railroad Avenue  
4:00 P. M.

**AGENDA**

- 1. Call to Order, Roll Call, Approval of Agenda**
  - a. Motion – Approving Agenda
- 2. Citizen Forum**
  - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)
- 3. Financial Report**
- 4. Consent Agenda**
  - a. Motion – Approving Minutes of the Regular Meeting of January 22, 2018
  - b. Motion – Concurring with Staff Approval of Change Order #1 for the Lime Slaker System Replacement Project
  - c. Motion – Concurring with Staff Approval of Change Order #8 for the Deep Well No. 26 Project
  - d. Motion – Approving Minutes of the Special Meeting of February 7, 2018
  - e. Motion – Concurring with Staff Approval of a Professional Services Agreement with JCG Land Services, Inc. for Professional Services for the Appraisal of Property.
- 5. Recommendations from Committees**
  - a. Operations
    1. Resolution – Approving a Memorandum of Understanding with Xenia Rural Water on Distribution System Operation and Maintenance in WDMWW/Xenia Transferred Service Territory

- b. Finance and Audit
  - 1. Resolution

– Approving a Joint Administrative Policy Between the West Des Moines Water Works and City of West Des Moines for Construction Cost Reimbursement for West Des Moines Water Works Infrastructure on City Projects

**6. Recommendations from Staff**

- a. Motion – Approving and Authorizing Early Release of Retainage for the Deep Well No. 26 Project
- b. Motion – Accepting a Proposal for Purchase of a Dump Trailer
- c. Motion – Accepting a Proposal for Purchase of a Wheel Loader
- d. Motion – Approving and Authorizing Execution of Professional Services Agreement with Foth Infrastructure and Environment, LLC for Professional Services for the Booneville Road Water Main Extension – Sugar Creek to 95<sup>th</sup> Street
- e. Motion – Approving and Authorizing Execution of Professional Services Agreement with McClure Engineering Company for Professional Services for the Adams and SW 60<sup>th</sup> Street Water Main Extension

**7. Motions to Pay Bills**

- a. Non-Construction Bills \$418,580.09
- b. Construction Bills
  - C. L. Carroll Company, Inc. \$144,819.73
  - Deep Well 26 – Pay Request #15

**8. Motions to Receive, File and/or Refer**

- a. Project Progress Report February 14, 2018
- b. Water Quality Report January 2018
- c. Check Register January 2018

**9. Information Report**

- a. Board of Trustees Standing Committees
  - 1. Customer and Community Relations – Mary Thomsen, Chair; Scott Brennan
  - 2. Finance and Audit – Gretchen Tegeler, Chair; Jody Smith
  - 3. Operations – Scott Brennan, Chair; Mary Thomsen
  - 4. Personnel and Compensation – Brian Rickert, Chair; Gretchen Tegeler
  - 5. Planning/Regionalization – Jody Smith, Chair; Brian Rickert
  - 6. Central Iowa Regional Drinking Water Commission – Jody Smith
- b. General Manager – Diana Wilson
- c. Finance Manager and Treasurer – Becky Scott

- d. Water Production Manager – Mitch Pinkerton
- e. Water Distribution Manager – Mark Hanasz
- f. Engineering Project Manager – William Mabuice
- g. Business Relations Manager – Josh Heggen
- h. AFL-CIO Local 3861 Chapter President – Vincent White
- i. City Discussion
  - 1. Old Business
  - 2. New Business

## **10. Adjourn**

---

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.

---